

VE7HME Surrey Emergency Program Amateur Radio Society Net

19:25	The Surrey Emergency Program Amateur Radio Society weekly two-meter net will start in 5 minutes. <OPTIONAL:> Can any station provide a signal report?	<i>5 minute warning and optional signal report to ensure you are being heard.</i>
19:30	Is this frequency in use? <YOUR CALLSIGN> Nothing heard.	<i>Check if the frequency is in use</i>
1	Calling the Surrey Emergency Program Amateur Radio Net. Calling the Surrey Emergency Program Amateur Radio Net. This is <YOUR CALLSIGN—USE PHONETICS>. I will be net control this evening. My name is <YOUR NAME>, and I am located in <YOUR SURREY DISTRICT>.	<i>Call net. Introduce Net Control Station.</i>
2	During an emergency or disaster all SEPAR members monitor 146.550 simplex for instructions.	<i>Reminder of emergency communications simplex frequency</i>
3	Is there any emergency or priority traffic? Please call <YOUR CALLSIGN>.	<i>Call for emergency or priority traffic.</i>
4	< 1) LIST ALL EMERGENCY & PRIORITY TRAFFIC: LOOP WITH: Is there any further emergency or priority traffic? 2) MANAGE EXCHANGE OF ALL LISTED EMERGENCY TRAFFIC 3) MANAGE EXCHANGE OF ALL LISTED PRIORITY TRAFFIC.>	<i>Handle any emergency or priority traffic.</i>
5	Is there any further emergency or priority traffic?	<i>Ensure no (further) emergency traffic is waiting.</i>
6	Nothing heard.	<i>After no (further) traffic is listed.</i>

7	<p>This net meets every Tuesday at 1930 local time on 147.360 + 600 kHz and a tone of 110.9.</p> <p>The purposes of this net are to provide training and emergency communications information related to the operation of SEPAR.</p> <p>This is a directed net. All check-ins and traffic are under the direction of the Net Control Station, but emergency traffic may break the net at any time.</p>	<i>Introduction</i>
8	Any Net Liaison stations?	<i>Call for stations liaising with other nets.</i>
9	<p><ACKNOWLEDGE CALLS FROM NET LIAISON STATIONS ONE AT A TIME. LOOP WITH: Any further Net Liaison stations?</p> <p><i>KEEP ASKING FOR MORE UNTIL THERE ARE NO MORE RESPONSES HEARD.></i></p> <p>Nothing heard.</p>	<i>Identify all net liaison stations on frequency.</i>
10	<p>Stations with formal traffic to list please call <YOUR CALLSIGN>. We will list your traffic when you are acknowledged. Call <YOUR CALLSIGN>.</p>	<i>Call for formal traffic.</i>
11	<p>< 1) LIST ALL FORMAL TRAFFIC FROM EACH STATION IN TURN. LOOP WITH: Are there any further stations with formal traffic? 2) MANAGE EXCHANGE OF ALL LISTED FORMAL TRAFFIC</p>	<i>Handle any formal traffic.</i>
12	Are there any further stations with formal traffic?	<i>One final check for (further) formal traffic is waiting.</i>
13	Nothing heard.	<i>After no (further) traffic is listed.</i>
14	Any SEPAR Bulletins or Reports?	<i>Call for SEPAR Bulletins or Reports.</i>

15	<p>< 1) LIST ALL BULLETINS AND REPORTS FROM EACH STATION IN TURN. LOOP WITH: Are there any further stations with SEPAR bulletins or reports?</p> <p>2) MANAGE DELIVERY OF ALL LISTED BULLETINS AND REPORTS.</p> <p>AT THE END OF EACH BULLETIN OR REPORT, CALL FOR QUESTIONS ON THAT BULLETIN OR REPORT.></p>	<p>Manage delivery of any SEPAR Bulletins or Reports.</p>
16	<p>Any further SEPAR Bulletins or Reports?</p>	<p>Ensure no (further) SEPAR Bulletins or Reports are waiting.</p>
17	<p>Nothing heard.</p>	<p>After no (further) SEPAR Bulletins or Reports are listed.</p>
18	<p>We will now take check-ins from the six districts of Surrey.</p> <p>Please give your call and wait to be acknowledged. If you need to leave the net, please ask to be excused.</p> <p>We will take check-ins in the order of:</p> <ul style="list-style-type: none"> a) City Centre/Whalley, b) Cloverdale, c) Fleetwood, d) Guildford, e) Newton, f) South Surrey g) Outside Surrey h) Echolink. <p>We now take check-ins from City Centre/Whalley.</p>	<p>Begin the check-in portion of the net.</p>
19	<p><1) ACKNOWLEDGE STATIONS ONE AT A TIME LOOP WITH: Any further stations from <DISTRICT>?</p> <p>2) WORK THROUGH ALL SURREY DISTRICTS></p>	<p>Take check-ins from all districts in order.</p>

20	We will now take check-ins from Outside Surrey.	
21	<1) ACKNOWLEDGE STATIONS ONE AT A TIME LOOP WITH: Any further stations from Outside Surrey?>	<i>Take check-ins from outside Surrey.</i>
22	Nothing heard. We will now take check-ins from stations using Echolink.	
23	< ACKNOWLEDGE STATIONS ONE AT A TIME LOOP WITH: Any further stations using Echolink? WAIT SEVERAL SECONDS AFTER INVITATION TO ECHOLINK STATIONS TO ALLOW THEM TO RESPOND.>	<i>Take check-ins from stations using Echolink.</i>
24	Nothing heard. Any late or missed check-ins from any area?	<i>Final call for late or missed check-ins from any area.</i>
25	“Nothing heard. This is <YOUR CALLSIGN> closing the check-in portion of the net. We will now proceed with a training session presented by <TRAINER FOR THIS EVENING, NAME AND CALL>	<i>End check-in portion of net.</i> <i>Begin Training portion of net.</i>
26	< <i>Training session is presented by TRAINER, who returns the net back to the Net Control Station at the end of training.></i>	<i>NTS (or other) training session.</i>
27	Thank you <NAME OF TRAINER>.	<i>Thank trainer</i>
28	Before I close, are there any other stations that have anything further for the net?	<i>Ensure no further business.</i>

29	<p>Nothing heard.</p> <p>A reminder that during an emergency or disaster all SEPAR members monitor 146.550 simplex for instructions.</p> <p>Thank you all for participating in the SEPAR VHF Net. We thank the Surrey Amateur Radio Club for the use of this repeater.</p> <p>This is <YOUR CALLSIGN> closing the net and returning the frequency to its normal use. 73”</p>	<i>Close net.</i>
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Steps in Tuesday Night Net Control

- 1) Introduce the net and yourself as net control (phonetic call, name, and location)
- 2) Reminder to SEPAR members: **During an emergency or disaster all SEPAR members monitor 146.550 simplex for instructions.**
- 3) Call for EMERGENCY or Priority traffic.
 - a. List all traffic, one station at a time
 - b. Manage exchange of all EMERGENCY traffic
 - c. Manage exchange of all Priority traffic
- 4) Reminder of net schedule: **This net meets every Tuesday at 19:30 local time on 147.360 +600 and a tone of 110.9.**
- 5) Reminder of purposes of net: **The purposes of this net are to provide training and emergency communications information related to the operation of SEPAR.**
- 6) Reminder this is a directed net under control of the Net Control station.
- 7) Reminder that stations with EMERGENCY traffic may break the net at any time.
- 8) Call for any Net Liaison stations, one at a time.
- 9) Call for stations with formal traffic to list, one at a time. Build list of all formal traffic.
 - a. Acknowledge station
 - b. Get list of traffic
 - c. Loop: **Any further stations with formal traffic to list?**
- 10) Manage exchange of all listed formal traffic.
- 11) Call for stations with SEPAR bulletins or reports to list, one at a time. Build list of all bulletins and reports.
 - a. Acknowledge station
 - b. Get list of bulletins & reports
 - c. Loop: **Any further stations with SEPAR bulletins or reports to list?**
- 12) Manage delivery of all listed SEPAR bulletins and reports. After each bulletin or report: **Are there any questions on the last bulletin or report?**
- 13) Take check-ins from Surrey districts in the order:

- a. City Centre/Whalley,
 - b. Cloverdale,
 - c. Fleetwood,
 - d. Guildford,
 - e. Newton,
 - f. South Surrey
 - g. Outside Surrey
 - h. Echolink.
- 14) Identify yourself and close the check-in portion of the net.
- 15) Open the training portion of the net IF YOU HAVE BEEN INFORMED BEFORE THE START OF THE NET OF THE NAME OF THE TRAINER AND THE TOPIC. Otherwise say **There will be no training session for tonight's net.**
- 16) Call for any stations with further SEPAR business for the net.
- 17) Reminder to SEPAR members: **During an emergency or disaster all SEPAR members monitor 146.550 simplex for instructions.**
- 18) Thank stations for participating in the SEPAR VHF net.
- 19) Thank the Surrey Amateur Radio Club for use of the repeater.
- 20) Identify yourself, then state: **The net is now closed and this frequency is returned to normal use. 73**

Script for Managing Exchange of Traffic

This script applies AFTER ALL TRAFFIC HAS BEEN LISTED FROM ALL STATIONS.

- 1) Take a moment to organise the list if necessary: [**This is Net Control— all stations stand by.**]
- 2) **The net is holding traffic for <LIST DESTINATIONS>.**
- 3) For each TRAFFIC DESTINATION in the list:
 - a. **Do we have a station who can handle traffic for <FIRST DESTINATION>?**
 - i. <If a station responds:>
 1. **Net Control acknowledges <STATION RESPONDING>.**
 - a. <For each station that listed traffic for <FIRST DESTINATION>
 - b. **<LISTING STATION> please call <RESPONDING STATION> and deliver your traffic.**
 - c. <Net control waits until one of the stations passing the traffic says “Back to Net Control”.>
 - d. <Loop to next station listing traffic for <FIRST DESTINATION> and repeat until no further unhandled traffic remains for <FIRST DESTINATION>.>
 - ii. <If no station responds they can handle traffic for <FIRST DESTINATION>, ask for a station that can relay traffic to <FIRST DESTINATION>. Do not give up until traffic has been handled. If there is a deadlock, take the traffic yourself.>
 - b. **Do we have a station who can handle traffic for <SECOND DESTINATION>?**
 - c. <Repeat as above until all listed traffic has been handled.>
- 4) Continue with Net script at step 5 (if EMERGENCY or Priority traffic) or 12 (if Routine or Welfare traffic).

Script for Managing Delivery of Bulletins and Reports

This script applies AFTER BULLETINS AND REPORTS HAVE BEEN LISTED.

- 1) Take a moment to organise the list if necessary: [**This is Net Control—
all stations stand by.**]
- 2) For each station with bulletins or reports in the list:
 - a. <LISTING STATION> **please deliver your <BULLETIN OR REPORT>.**
 - b. <Net control waits until station delivering bulletin or report says “Back to Net Control”.>
 - c. **Are there any questions on the last bulletin or report?**
 - d. <Manage stations calling with questions about last bulletin or report. Keep asking “**Are there any further questions on the last bulletin or report?**” until there are no further stations calling.>
 - e. <Loop to next station listing a bulletin or report and repeat until no further unhandled bulletins or reports remain.>
- 3) Continue with Net script at step 16.